

School District No. 1J, Multnomah County, Oregon  
Board Work Session of February 26, 2018

INFORMAL MINUTES

A Work Session of the Board of Directors, sitting as the Budget Committee, came to order at 1:10pm at the call of Chair Julia Brim-Edwards in the Wy'east Conference Room at the Blanchard Education Service Center, 501 N. Dixon Street, Portland, Oregon, 97227.

There were present:

Board of Directors:

Julia Brim-Edwards, Chair  
Rita Moore, Vice-Chair  
Julie Esparza Brown, Vice-Chair - absent  
Am Kohnstamm - absent  
Paul Anthony  
Scott Bailey  
Mike Rosen  
Moses Tran, Student Representative

Staff:

Guadalupe Guerrero, Superintendent  
Kylie Rogers, Chief Human Resources Officer  
Jim Scherzinger, Interim Chief Financial Officer  
Ryan Dutcher, Interim Chief Budget Officer  
Ashleigh Gunter, Finance Consultant  
Yvonne Curtis, Deputy Superintendent  
Antonio Lopez, Chief of Schools  
Rosanne Powell, Board Office Manager  
Caren Huson-Quiniones, Board Clerk

Ms. Gunter provided a proposed 2018-19 Budget timeline. Director Rosen requested an additional work session after the last CBRC meeting and before the Budget Approval. In addition, staff suggested an extension be requested of TSCC. Superintendent Guerrero mentioned that it would be possible to have the Budget Approval occur at the June 12<sup>th</sup> Board Meeting. Mr. Scherzinger walked the Board through a current serve level analysis of the General Fund for 2018-19.

The Committee discussed the Local Option Levy and the percentage rate they plan to impose. Mr. Scherzinger stated that you have to be careful when you impose the tax so that you do not go above the cap.

Mr. Dutcher walked the Board through District Expenditures. Director Bailey suggested that a collaborative meeting be held with the City of Portland regarding our partnerships with them.

Mr. Scherzinger stated that discipline was needed in budgeting and shared risks and responsibilities with the Committee. The District should look into Medicaid reimbursements, beef-up the way we monitor the State School Fund, rationalize and align contracts, and look for one-time items in the budget that we can delete from next year's budget.

Mr. Dutcher provided a Refreshed School Staffing Model PowerPoint. Director Moore suggested that the District prepare a brochure for the public that explains the District budget. In answering the question of why the staff model was being changed, Superintendent Guerrero stated that it was due to inconsistent course offerings in the middle grades and high schools, lack of consistent

rationale for school site FTE due to historical, discretionary, and non-formula FTE variations, variation in the use of equity allocations which resulted in an unclear connection to student outcomes, in addition to the changing state requirements resulting in on-going shifts. Our goals for the 2018-19 budget are: equitable, provide an academic baseline, explainable, offers constrained flexibility, scalable, provides stability over time, and limits the need for non-formula. The New School Staffing Model equals instructional FTE, plus school support FTE, plus equity allocation, plus planned contingency.

Sample Staffing K-5 by Section to Meet all Schools' Needs:

- Instruction FTE allocated by section for student staffing,
- 24 homeroom teachers allocated,
- 12 Spanish immersion/co-located program,
- and 12 neighborhood/programs.

Staffing 6-8 by Section to meet all schools' needs: allocated by section to ensure all 6-8 students have access to minimum programming.

Instructional FTE: ratio staffing 9-12:

- base and ratio FTE allocated based on school size
- ensures equitable programming for all students
- keeps teacher student loads 160-180
- applies the same equity formula as K-8
- sufficient FTE to meet 80% of students fully enrolled
- Measure 98 providing additional resources

Instructional FTE: Specialist Staffing

- Allocated in increments of 0.2 FTE, 0.2 FTE representing one-day per week
- PE teachers sees 8 sections per day
- PE teacher schedule is centrally defined
- K-5 students receive two 30-minutes periods each week of arts/music

550 students per one Assistant Principal  
1 Counselor per school (K-5, K-8, Middle Schools)  
300 students = 1 Counselor in high schools

Board members requested copies of the PowerPoint.

Chair Brim-Edwards adjourned the meeting at 2:32pm

Submitted by:

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Caren Huson-Quiniones, Board Clerk  
PPS Board of Education